

EUROPEAN COMMISSION
DIRECTORATE-GENERAL
HUMAN RESOURCES AND SECURITY
Directorate HR.DDG.B - Talent Management & Diversity
Career Management & Mobility

Brussels, 1 6 JAN. 2018 HR-B.4/MHP/ch/hr.b.4.002(2018)

Your Excellency,

The European Commission is looking for national experts (SNE) to be seconded to the Directorates-General. You will find enclosed the profiles of the experts required. I would be grateful if you could forward the vacancy notices with the attached privacy statement to the various relevant Ministries in order to publish and generate possible applications.

Candidates should draft their CV in English, French or German according to the European CV form (either in Word or in PDF format) which can be found at the following link: <a href="http://europass.cedefop.europa.eu/en/home">http://europass.cedefop.europa.eu/en/home</a>.

Each candidate should specify the reference of the vacancy notice: DG and Unit (ex. TREN-F-4).

Only applications sent by the Permanent Representation to the mailbox <u>HR-RP@ec.europa.eu</u>, will be taken into consideration.

The deadlines for sending in applications are indicated in the table hereafter (either a normal deadline of 2 months or a shortened deadline of 1 month).

I would like to draw your attention to the strict respect of the indicated deadlines.

Yours faithfully,

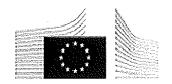
Marie-Hélène PRADINES Head of Unit

Encl.: Table

Privacy statement Vacancy notice(s)

# SNE vacancies (January 2018)

Ref.	Deadline	Cost-free SNE	Comment -
COMP-D-1	26/03/2018		
COMP-H-2	26/03/2018		
ECHO-D-1	26/03/2018		·
EMPL-01	26/02/2018		shorter notice
EMPL-D-2	26/02/2018	·	shorter notice
ENER-E-1	26/03/2018		
ESTAT-F-1	26/03/2018		
GROW-D-1	26/02/2018		shorter notice
HOME-A-1	26/02/2018		shorter notice
HOME-B-3	26/02/2018		shorter notice
TRADE-D-1	26/02/2018		shorter notice
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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification:	COMP-D-D1
(DG-DIR-UNIT)	COMI D DI
Directorate-General: Directorate: Unit: Head of Unit: Email address: Telephone:	COMP D 1 Sari Suurnäkki sari.suurnakki@ec.europa.eu +32 2 2991828
Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD) 3rd quarter 2018 <sup>1</sup> 1 year <sup>1</sup> X Brussels  Luxembourg  Other:
Specificities	X With allowances   COST-FREE
	This vacancy notice is also open to  ☐ the following EFTA countries: ☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland ☐ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) ☐ the following third countries: ☐ the following intergovernmental organisations:
1 Nature of the tasks:	
The successful candidate will very payments sector.  Given the economic and stratego of the Unit is challenging an horizontal files (e.g. legislat authorities, national regulatory tasks also include the organisal market data.  DG COMP is looking for lawyon and payments sectors. A very	work as a case handler in the Unit D1 that is responsible for anti-trust in the gic importance of the financial services sector in the current climate, the work and very dynamic. The range of tasks covers anti-trust case-handling and ion). Frequent contacts with market participants, national competition authorities and other Commission services will be part of the function. The tion and conduct of market investigations, and the gathering and analysis of ers, economists or candidates with a background in competition or in banking good command of English is required, other languages are an asset. The y a highly-motivated and effective working environment in a good working
2 Main qualifications:	

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:

Law, economics, or banking and payments sectors. Knowledge of competition law is an advantage.

- professional experience:

Background and relevant professional experience in law, economics or banking and payments sectors.

Good analytical and drafting skills, ability to communicate, to work independently as well as in a team under time constraints and pressure.

- language(s) necessary for the performance of duties:

English is the main working language, so very good writing and oral skills in English are required. Knowledge of French or German and/or other languages is an advantage

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil service/job/sne/index en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the

conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

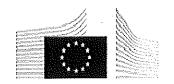
#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.





### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	СОМР-Н-2
Directorate-General: Directorate: Unit: Head of Unit: Email address: Telephone:	DG COMPETITION H – State Aid: General Scrutiny and Enforcement H2 - Access to finance, R&D&I and Environment Demos Spatharis  Demos.spatharis@ec.europa.eu +32 2 29 96839
Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD) 1 June 2018 ¹ 1 year(s)¹ □ Brussels □ Luxembourg □ Other:
Specificities	XX With allowances   COST-FREE
	This vacancy notice is also open to  ☐ the following EFTA countries: ☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland ☐ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) ☐ the following third countries: ☐ the following intergovernmental organisations:

#### 1 Nature of the tasks:

Unit COMP.H.2 is in charge of enforcing EU rules on State aid in all Member States in the areas of: Access to Finance (SMEs), Research & Development & Innovation, the Environment (including e-mobility and energy efficiency), Employment and Important Projects of Common European Interest. The Unit is thus responsible for applying the Union's framework for State aid in the above areas in line with the relevant legislation, guidelines and case practice. It implements state aid control through the assessment of individual state aid cases and schemes and contributes to state aid policy development and initiatives in these fields. The Unit also closely follows policy developments in other parts of the Commission, relating e.g. to the circular economy and certain industrial strategies, such as the battery initiative, to ensure consistency with EU competition rules.

We offer a highly interesting and rewarding case handler position. State aid case handlers have a responsible job with a variety of tasks. They deal with aid schemes and individual cases notified by Member States, complaints or cases taken up by own initiative. Cases involving large amounts of aid need to undergo a deep and detailed legal and economic assessment which is a challenging and interesting task. It also involves frequent contacts with officials of the Member States, legal and economic advisers of undertakings and associated DGs. The same applies to policy work, which requires pro-active engagement with other DGs

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

and a broad range of stakeholders on high priority and dynamic topics.

Case handlers normally work in small teams responsible for the cases from the start until the formal adoption of a Commission decision. In addition, the unit works closely with other units in the same directorate, and in particular with unit H.1 (Infrastructure and Regional aid) and case handlers of one unit often help in case work of sister units, providing opportunities for broadening one's scope of knowledge and experience. We offer the opportunity to join a dynamic team of professionals working in a stimulating, friendly and team-oriented environment. Given the economic and strategic importance of the areas for which the Unit is responsible, the position offers real scope for professional and personal development.

Colleagues joining DG COMP are offered a dedicated training to become familiar with the organisation and working procedures of the Directorate-General. Coaching/mentoring is offered by an experienced colleague from the unit. DG COMP applies a policy of equal opportunities and operates a flexitime system.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of
  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.

#### b) Selection criteria

- diploma: academic degree with a strong background in economics or law with good analytical, drafting and communication skills.
- professional experience: professional experience related to State aid rules in any of the areas of R&D&I, Environment, Employment or IPCEI would be an asset.
- language(s) necessary for the performance of duties: English is the main working language, so good drafting skills in English are required. Good working knowledge of other Community languages is an advantage.

### 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil service/job/sne/index en.htm.

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

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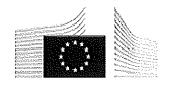
#### 5 Processing of personal data

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#### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification:	ECHO.D.1.	
(DG-DIR-UNIT)  Directorate-General: Directorate: Unit:  Head of Unit: Email address: Telephone: Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	European Civil Protection and Humanitarian Aid Operations D – General Affairs D.1 – Policy Coordination, International and Multilateral Relations, Legal Affairs Kim ELING Kim.Eling@ec.europa.eu +32 229-64149  1 END 2nd or 3 <sup>rd</sup> quarter 2018¹ 3 years □ Brussels □ Luxembourg ☑ Other: Geneva	
Specificities	☑ With allowances ☐ COST-FREE	
	This vacancy notice is also open to  ☐ the following EFTA countries: ☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland ☐ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) ☐ the following third countries: ☐ the following intergovernmental organisations:	
1 Nature of the tasks:	· · · · · · · · · · · · · · · · · · ·	
As part of the Delegation's Humanitarian and Migration Affairs section, the national expert will contribute to the representation of the European Union in relevant UN and other multilateral fora in the field of humanitarian affairs. He or she will notably participate in relevant meetings; contribute to reporting to headquarters; ensure coordination with EU Member States' Missions in Geneva; establish and maintain contacts with representatives of other UN Member States, other observer missions at the UN and other international organisations (ICRC, IFRC) and as well as non-governmental organisations and other relevant actors in Geneva; assist in the organisation and follow up to visits to Geneva of EU officials for events related to humanitarian issues; and provide analysis and advice on humanitarian affairs in Geneva both to headquarters and within the Delegation.		
2 Main qualifications:		

<sup>&</sup>lt;sup>1</sup>The suggested dates for the taking up of duty and the initial duration are only indicative (Art. 4 of the SNE Decision)

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as
  described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months
  before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of
  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.
- b) Selection criteria
- diploma: University or equivalent
- professional experience:

The candidate has proven professional experience, preferably in the field of external relations, humanitarian aid or in crisis management and development aid;

Previous experience in collaboration with humanitarian aid organisations and a good knowledge of international organisations and NGOs will be considered as a major asset;

Professional experience in previous postings abroad will be considered as advantageous;

Good communication skills;

Good knowledge of the structure and functions of the European Institutions is considered an asset;

- necessary language(s) for the post:

The candidate must master two of the official EU languages. English is required to perform the tasks of this post. French language is recommended.

### 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not

respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil\_service/job/sne/index\_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

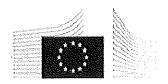
#### 5 Processing of personal data

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Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.





# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	EMPL-DG-01	
Directorate-General:	EMPL- Employment, Social Affairs and Inclusion	
Directorate:	DG - Directorate General	
Unit:	01- Coordination	
Head of Unit:	Maria Luisa Llano Cardenal	
Email address:	Maria-Luisa.Llano-Cardenal@ec.europa.eu	
Telephone:	+32 2 29 92 759	
MX		
Number of available posts:	1	
Category:	Administrator (AD)	
Suggested taking up duty:	2nd quarter 2018 <sup>1</sup> 2 year(s) <sup>1</sup>	
Suggested initial duration: Place of secondment:	X Brussels $\square$ Luxembourg $\square$ Other:	
Specificities	X With allowances   COST-FREE	
	This vacancy notice is also open to	
	☐ the following EFTA countries :	
	☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland	
	☐ EFTA-EEA In-Kind agreement	
	(Iceland, Liechtenstein, Norway)	
	☐ the following third countries:	
	☐ the following intergovernmental organisations:	
1 Nature of the tasks:		

The selected candidate will work as part of the inter-institutional team. (S)he will assist the team to followup policy developments in the area of employment, social affairs, skills and labour mobility in the Council of the European Union (including Education strand whenever relevant), Coreper and its working parties. The candidate will also be involved in the work of the Employment Committee and the Social Protection Committee. This also involves providing support in preparing meetings, drafting briefings and following up/reporting on relevant activities and discussions. His/her portfolio is likely to include a significant share of topical horizontal files (Semester, Pillar implementation, post-2020 MFF, future of social Europe).

# Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of
  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.
- b) Selection criteria
- diploma:

University Degree

- professional experience:

At least 10 years of proven experience in the field of Employment and Social policies.

The successful candidate should have also a sound knowledge of the EU institutions and DG EMPL main legislative files, inter-institutional issues and procedures. Previous working experience in the European

Commission and in a coordination role would be important assets.

- language(s) necessary for the performance of duties: English and French

#### 3 | Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

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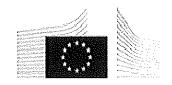
#### 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification:	EMPL-D-2	
(DG-DIR-UNIT)		
Directorate-General:	EMPL	
Directorate:	D – Labour Mobility	
Unit:	D2 - Social Security Coordination	
Head of Unit:	David Pascal DION	
Email address:	David.DION@ec.europa.eu	
Telephone:	+32 2 2988269	
Number of available posts:		
Category:	Administrator (AD)	
Suggested taking up duty:	2 <sup>nd</sup> quarter 2018 <sup>1</sup>	
Suggested initial duration:	2 years <sup>1</sup>	
Place of secondment:	☑ Brussels □ Luxembourg □ Other:	
Specificities	☑ With allowances □ COST-FREE	
	This vacancy notice is also open to	
	☐ the following EFTA countries:	
	☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland	
	☐ EFTA-EEA In-Kind agreement	
	(Iceland, Liechtenstein, Norway)	
	☐ the following third countries:	
	☐ the following intergovernmental organisations:	
	·	
1 Nature of the tasks:		
Under the overall supervision of Unit EMPL.D.2, DG Employment, Social Affairs and Inclusion, (s)he will contribute to the modernisation of social security coordination in the EU, in particular by:		
	tation of the Electronic Exchange of Social Security Information (EESSI)	
project.	<ul> <li>project.</li> <li>Contributing to the work of the EESSI governance bodies such as the Administrative Commission</li> </ul>	
Contributing to the wo	social security systems, its Technical Commission, the Executive Board.	
Contributing to devel	dopment and implementation of other Information and Communications	
	Is such as the European Social Security Number (ESSN).	
· · · · ·	ckground papers, briefings, presentations; present and defend positions.	
	nunication and training activities on social security coordination and the	
related ICT tools.	,	
2 Main qualifications:		
a) Eligibility criteria		

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as
  described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months
  before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of
  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.
- b) Selection criteria
- diploma:

University degree

- professional experience:
  - Practical experience of social security coordination in participating countries.
  - Knowledge of EU social security coordination rules.
  - Experience in implementing large-scale IT projects and usage of ICT tools.
  - Ability to communicate effectively and clearly, both orally and in writing.
  - Ability to work as part of a team, involving others through liaising and building of trust.
  - · Ability to work to tight deadlines, prioritising.
- language(s) necessary for the performance of duties:

The knowledge of English is required.

#### 3 | Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest

obligations, as provided for in Art. 6 and 7 of the SNE Decision. If any document is inexact, incomplete or missing, the secondment may be cancelled.

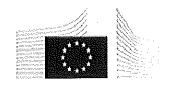
#### 5 Processing of personal data

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Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.





### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	ENER-E-1
Directorate-General: Directorate: Unit: Head of Unit: Email address: Telephone:	ENERGY E - Euratom Safeguards E.1 - Policy, quality and technology Nicole Erdmann Nicole.erdmann@ec.europa.eu +352 4301 36792
Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD)  2 <sup>nd</sup> quarter 2018 <sup>1</sup> 1 year(s) <sup>1</sup> □ Brussels ⊠ Luxembourg □ Other:
Specificities	<ul> <li>With allowances □ COST-FREE</li> <li>This vacancy notice is also open to □ the following EFTA countries: □ Iceland □ Liechtenstein □ Norway □ Switzerland □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</li> <li>□ the following third countries: □ the following intergovernmental organisations:</li> </ul>

#### 1 Nature of the tasks:

As part of an ambitious agenda for modernisation and in line with the wider objectives of the Commission's Energy Union concept, the Commission will propose in 2017 a revised approach to the implementation of Euratom safeguards reflecting the numerous changes in international context as well as technology.

In this context, the SNE is supposed to reinforce the policy team in Directorate ENER.DDG2.E's horizontal unit in providing policy advice as well as conceptual and technical support to the verification activities of the inspection units which inspect all nuclear facilities in the European Union.

The successful candidate will have the opportunity to work in a dedicated team of highly skilled and committed colleagues. The candidate will have the opportunity to work on a broad range of tasks, including inter alia:

• Preparing of Commission policy and legislative documents;

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Preparing of briefings and speeches for the Commissioner and DG ENER management;
- Interacting with the Directorate ENER.DDG2.E's internal (mainly nuclear inspection units) and external stakeholders, such as European Institutions, Member States, National Safeguards Authorities, Nuclear Operators and the IAEA;
- Communicating the Commission's nuclear safeguards policy in international and national fora, seminars and conferences;
- Co-ordinating the Directorate's position with regard to policies impacting on nuclear safeguards (including Cybersecurity, European Agenda on security, Non-Proliferation).

DG ENER is looking for a SNE with a strong interest in practical policy-making at European level and particularly in the modernisation of the EU nuclear safeguards policy. The candidate should have an interest in project/policy development, and possess good analytical and organizational skills. Excellent knowledge of English and preferably French too is required. Familiarity with the Commission's internal decision-making procedures, in particular on better regulation, and a good institutional knowledge would be an asset.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: The candidate must hold a university diploma either in a scientific discipline, such as physics, chemistry or engineering or hold any other degree with significant work experience in the field in question.
- professional experience: The candidate should have some experience in the field of nuclear safeguards. In addition, professional experience in the field of nuclear measurements, metrology and quality management would be a significant asset.
- language(s) necessary for the performance of duties: English in the most widely language used in the Directorate; knowledge of French will be an asset.

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

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#### 4 Conditions of the secondment

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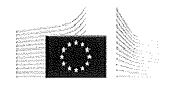
#### 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)		ESTAT-F-1
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	Directorate-General:	Eurostat
	Directorate:	F – Social Statistics
	Unit:	F 1 - Social indicators: Methodology and development; relations
		with the users
	Head of Unit:	Jean-Louis Mercy
	Telephone:	+352 4301 348 62
	Email address	Jean-louis.mercy@ec.europa.eu
	Number of available posts:	1
	Category:	Administrator (AD)
	Suggested taking up duty:	3rd quarter 2018 <sup>1</sup>
	Suggested initial duration:	2 years <sup>1</sup>
	Place of secondment:	☐ Brussels ☑ Luxembourg ☐ Other:
	Specificities:	☑ With allowances ☐ COST-FREE
		This vacancy notice is also open to
		☐ the following EFTA countries:
		☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland
		☐ EFTA-EEA In-Kind agreement
		(Iceland, Liechtenstein, Norway)
		☐ the following third countries:
		☐ the following intergovernmental organisations:

#### 1 Nature of the tasks:

Team member for statistics relating to income, consumption and wealth (ICW) distributions.

In the context of the reinforced role of social indicators, as stated in the strategy of the new Commission, the Commission has decided to reinforce their development, production and dissemination by Eurostat in the domains of poverty and exclusion, labour market, skills and mobility. One of the key projects is a development of policy relevant statistical products covering the distributional aspects of Income, Consumption and Wealth.

Functions and duties include tasks relating to:

- better capture of the joint distribution of income, consumption and wealth (ICW). Currently, these three components of the material wellbeing of the households are captured by three different statistical surveys or data collections: the survey on living conditions (EU-SILC), the household budget survey (HBS) and the household finance and consumption survey (HFCS – run by the ECB). This situation prevents from joint analysis of the three components. The project aims at continuing the work on several strategies for estimation of the joint distributions, at developing them, at testing them and at assessing their potential for dissemination, and finally at dissimniating the data. This innovative and ambitious project will develop several solutions gradually, taking advantage of the work already done

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- at Eurostat (see http://ec.europa.eu/eurostat/web/experimental-statistics/income-consumption-and-wealth), the OECD and other national experiences. Different scenarios, staged in time, should be examined and tested, starting with the information already available.
- better links with national accounts (NA) in order to support integrated analysis at the macroeconomic level. Currently, the concept and aggregates from national accounts, in particular income, (1) differ from the definitions and concepts used at the microdata level and (2) do not provide information about distribution at the household level, based for instance on income, age or family structures. The project aims at analysing the definitions and concepts underlying both national accounts and survey data; reconciling them or at developing methods to fill the gaps; testing and implementing the solutions, in particular their stability over time,
- better distribution of aggregated data concerning public expenditure on households, in particular transfers in kind. Currently, only the cash income is taken into consideration when considering individual income. Cash income could come from wages and salaries or from financial investment or savings, but also from transfer from government. Social transfer in kind (health, education, child care, etc.) is currently only available at aggregated level. The project aims at analysing the current definitions of the aggregated data, their possibilities for being allocated to individual households and to analyse and assess the redistributive impact of social transfer in kind. It aims also at proposing appropriate indicators in the field,
- improved dissemination, data access and analysis. Today, most of the time, national accounts data, even when published from the household perspective, are not combined with information about distributions, for instance. The project aims at designing and implementing a dissemination approach combining macroeconomic data and social data.

The activities of the job holder will include contributions the following steps of the project: development of methodology; data analysis; establishment of data production flow; dissemination; liaison with other Eurostat units and Commission services; coordination with the member states; and cooperation with international organizations. The successful candidate is expected to be a team player, to have a proactive attitude towards statistical developments and improvements and to work autonomously under the supervision of the responsible colleagues.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as
  described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months
  before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma and professional experience:

The job holder should have relevant education, training and/or experience in the field of official statistics, more particularly dealing with social statistics, from sample surveys or administrative data; knowledge of national accounts would be an asset; experience and/or knowledge in data analysis and statistical production process; IT literacy, in particular in data management and processing (preferably SAS and R); and strong sense of responsibility.

- language(s) necessary for the performance of duties:
Good knowledge of English. French would be an asset.

### 3 Submission of applications and selection procedure

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#### 4 Conditions of the secondment

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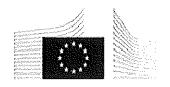
#### 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	GROW.D.1
Directorate-General:	Internal Market, Industry, Entrepreneurship and SMEs
Directorate: Unit: Head of Unit: Email address: Telephone:	Consumer, Environmental and Health Technologies REACH Michael Flüh Michael.flueh@ec.europa.eu +32 2 29 92257
Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD) 2 quarter 2018 ¹ 2 year(s)¹ × Brussels □ Luxembourg □ Other:
Specificities	× With allowances □ COST-FREE
	This vacancy notice is also open to  X the following EFTA countries:  X Iceland X Liechtenstein X Norway □ Switzerland  EFTA-EEA In-Kind agreement  (Iceland, Liechtenstein, Norway)  □ the following third countries:  □ the following intergovernmental organisations:
1 Nature of the tasks:	·
We are looking for a seconded implementation of Regulation (and Restriction of Chemicals (R)  The post offers a varied and authorisation and restriction of	interesting range of activities, in particular in the work related to the f chemicals. The nature of the work requires frequent contacts with other opean Chemicals Agency in Helsinki, Member States and stakeholders
The candidate will work together with the other members of the unit.	

# 2 | Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the

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Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

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- Seniority: at least one year with your employer, namely having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
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  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.
- b) Selection criteria
- diploma:

University Degree in relevant field(s), such as chemistry, toxicology, environmental sciences, engineering or medicine.

- professional experience:

Due to the very technical nature of the work, it is required that interested candidates have very good knowledge in at least one of the described tasks in the REACH sector.

Experience with legislative texts, the capacity to successfully implement regulatory requirements including the ability to understand and analyse the technical, scientific and legal issues related to the implementation of the REACH Regulation and to find pragmatic solutions to problems of implementation and experience with the functioning of the internal market would be an asset.

The candidate is expected to dispose of good communication skills, orally and in writing.

- language(s) necessary for the performance of duties:

English

#### 3 Submission of applications and selection procedure

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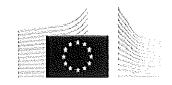
#### 5 Processing of personal data

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	HOME-A-1
Directorate-General:	HOME – Migration and Home Affairs
Directorate:	A – Strategy and General Affairs
Unit:	1 - Inter-institutional Relations and Citizenship
Head of Unit:	Christine GRAU
Email address:	Christine.Grau@ec.europa.eu
Telephone:	+32 2 2955716
Number of available posts:	1
Number of available posts:	Administrator (AD)
Category:	2 <sup>nd</sup> quarter 2018 <sup>1</sup>
Suggested taking up duty:	
Suggested initial duration: Place of secondment:	2 year(s)¹   ⊠ Brussels □ Luxembourg □ Other:
Place of secondment;	M Brussels in Luxembourg in Other.
Specificities	☑ With allowances ☐ COST-FREE
	This vacancy notice is also open to
	the following EFTA countries:
	☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland
	☐ EFTA-EEA In-Kind agreement
	(Iceland, Liechtenstein, Norway)
	☐ the following third countries:
	the following intergovernmental organisations:
1 Nature of the tasks:	

Support and reinforce the Commission's political level public outreach as concerns areas falling within the priorities of the Juncker Commission such as priority 7 (An area of Justice and Fundamental Rights based on mutual trust) and priority 8 (Towards a new policy on migration) within the wider context of priority 10 (A Union of Democratic Change). Although based in DG HOME, this position requires strategic thinking and awareness of the interaction with other policy areas than those directly concerned by the work of DG HOME. The candidates should have the ability to deliver consistently high quality, well written, thought-provoking materials under pressure and tight deadlines.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

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- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
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  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.

#### b) Selection criteria

#### - diploma:

A level of education which corresponds to completed university studies attested by a diploma.

- professional experience:

At least five years of professional experience in the field of communication; at least three years in a position similar to the one offered in this vacancy notice; strong interpersonal skills, the ability to work collaboratively with others, and experience of working with senior politicians are essential; background knowledge of European policy and experience within the European institutions would be an advantage.

- language(s) necessary for the performance of duties:

The desired candidate should have very strong written and oral skills in EN and at least one other official language and should demonstrate the capacity to consistently ensure a high level of accuracy and flexibility in researching, creating, writing, and adapting content and presentation to have impact with a wide variety of audiences.

#### 3 Submission of applications and selection procedure

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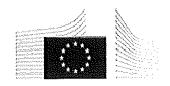
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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	номе-в-3
Directorate-General: Directorate: Unit: Head of Unit: Email address: Telephone:	HOME — Migration and Home Affairs B — Migration, Mobility and Innovation B3 — Information Systems for Borders and Security Rob ROZENBURG Robertus.Rozenburg@ec.europa.eu +32 2 2961831
Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD) 2 <sup>nd</sup> quarter 2018 ¹ 1 year¹ ⊠ Brussels □ Luxembourg □ Other:
Specificities	<ul> <li>With allowances □ COST-FREE</li> <li>This vacancy notice is also open to □ the following EFTA countries: □ Iceland □ Liechtenstein □ Norway □ Switzerland □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</li> <li>□ the following third countries: □ the following intergovernmental organisations:</li> </ul>

#### 1 Nature of the tasks:

DG HOME is looking for an experienced 'Policy Officer Schengen Information System and SIRENE cooperation' preferably with an operational background in police cooperation or border management. The jobholder will work on a broad spectrum of tasks under the supervision of an official. Depending on the profile and skills set of the selected candidate these could include:

- Preparation, organisation and management of the SISVIS Committee in six-week intervals:
- Preparation of the implementation of the new SIS legislation;
- Monitoring of the implementation of the SIS II legal instruments in Member States;
- Preparation, organisation, participation and follow-up of 6-7 SIS/SIRENE Schengen evaluations per year;
- Technical monitoring of the implementation of CS-SIS by eu-LISA;
- Contribution to briefings, EP questions, strategic or analytical documents;
- Organisation of and participation in seminars, webinars and conferences on SIS related matters;
- · Liaison with Interpol on SLTD and iArms;
- Membership in the Firearm Task Force;

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Advising on the use of SIS and the other police cooperation channels from an end-user point of view;
- Strategic and analytical work on the implementation of the SIS AFIS.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of
  another EU language to the extent necessary for the performance of the duties. An SNE from a nonmember country must produce evidence of a thorough knowledge of one EU language necessary for
  the performance of his duties.

#### b) Selection criteria

#### - diploma:

Academic background in the field of information systems, security, law or finance or proven equivalent professional experience.

#### - professional experience:

At least three years' experience in the field of management in administrative, legal, scientific, technical, advisory functions which can be regarded as equivalent to those of function groups AD; Experience with the functioning of the EU institutional environment notably in the field of Justice and Home Affairs/Borders related matters an asset.

- language(s) necessary for the performance of duties: English, French an asset.

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on

http://ec.europa.eu/civil\_service/job/sne/index\_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

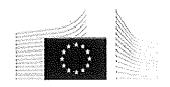
### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.





### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	TRADE-D-1
Directorate-General: Directorate: Unit:  Head of Unit:  Email address: Telephone: Number of available posts: Category: Suggested taking up duty: Suggested initial duration:	TRADE D D1 - Trade & Sustainable Development, Generalised Scheme of Preferences Madelaine TUININGA  Madelaine.Tuininga@ec.europa.eu +32 2 29 90151 1 Administrator (AD) 2nd quarter 2018 1 2 year(s)1
Place of secondment:	■ Brussels □ Luxembourg □ Other:
Specificities	■ With allowances □ COST-FREE
	This vacancy notice is also open to the following EFTA countries:  ☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland ☐ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) ☐ the following third countries: ☐ the following intergovernmental organisations:
	•
1 Nature of the tasks:	

The selected candidate will join a motivated team working in an intellectually stimulating and evolving policy area, which is Trade and Sustainable Development.

The selected candidate will:

- Prepare policy documents on Trade and Sustainable Development issues, in particular on trade and human rights, trade and gender, in the context of implementation and negotiations of trade agreements with third countries.
- Co-ordinate policy orientations with regard to trade and gender, in unilateral and bilateral trade agreements, multilateral programmes and approaches. Provide in-depth analysis and participate in impact assessment linked to trade policy contribution to gender equality and to the economic empowerment of women. Ensure coherence with internal EU policies fostering equality between women and men (gender mainstreaming, equal treatment legislation etc.).

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

The job requires the following duties:

- Contribute to EU policy development on Trade and Sustainable Development (TSD), including implementation and monitoring of TSD provisions in concluded free trade agreements.
- Prepare policy documents and internal briefing on trade and sustainable development issues.
- Contribute to the development of specific initiatives on trade and gender.
- Preparation and coordination with other Commission services, European External Action Service (EEAS) Member States and interested stakeholders to define the EU position on Trade and Sustainable Development.
- Ensure that trade policies are correctly reflected in EU external policies, human rights and labour rights policies.
- Coordinate with relevant Commission services on Trade and Sustainable Development issues, answer
  parliamentary questions, draft strategy documents and help define the Commission position in
  international fora.

# 2 | Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

#### b) Selection criteria

#### - diploma:

Preferably an economic or legal background.

#### - professional experience:

Experience in EU's trade policy and preferably familiarity with EU Trade and Sustainable Development objectives, practice and policy. Experience in inter-institutional decision-making and procedures. Ability to assist Commission Officials in negotiations with third countries. Strong analytical competencies and capacity to develop good inter-personal relations within the Commission, other institutions and third country interlocutors. Good drafting and communications skills to prepare analysis, briefings, organize public events and relevant communication materials.

- language(s) necessary for the performance of duties:

### 3 | Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward

the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

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